

GENERAL ADMINISTRATION

The club affiliation number for 2010/11 season is HYU00608. This is usually needed to enter summer festivals and tournaments

In accordance with the club rules the business of running the club is conducted through an Executive Committee, which is accountable to the Management Committee.

Every team manager is a member of the management committee, which will meet on alternate months, and shall make every effort to attend every meeting. If this is not possible because of work commitments or family/ other reasons the secretary or chairman must be advised and if possible a deputy arranged to attend instead. Each age group shall have the right to nominate a parent representative to attend the Management Committee meetings, in order to encourage active participation in the club affairs.

Team managers must under club rules attend at least one third of the meetings held during the course of the year. Failure to do so could result in being asked to step down from running a team in future.

If any manager has a difficulty with running a team, or would like advice on a particular issue he/ she should contact the appropriate officer eg in the case of fixtures or registration, (see directory for contact tel numbers).

If any letter is written to outside organisations or parents regarding the Eagles, it must be typed on the authorised club headed notepaper and not on alternative versions.

Teams are encouraged to send match reports to the local press on a regular basis, and particularly to send items of news to Michael Spencer who runs the club web site at www.letchwortheagles.org.uk (see directory under Carol Spencer).